Clinicals Practice Placement Unit (CPPU) Responsibilities & Collaborations
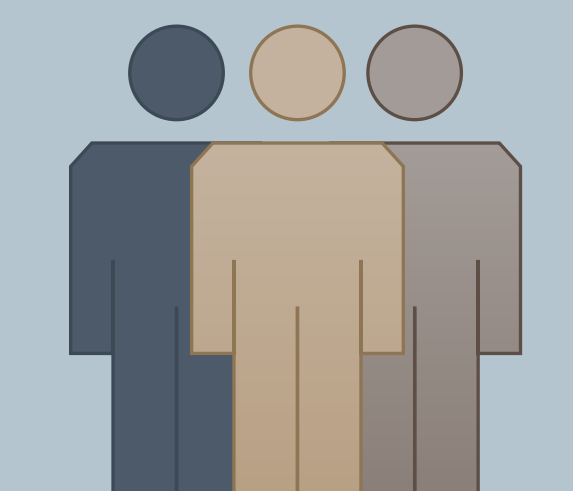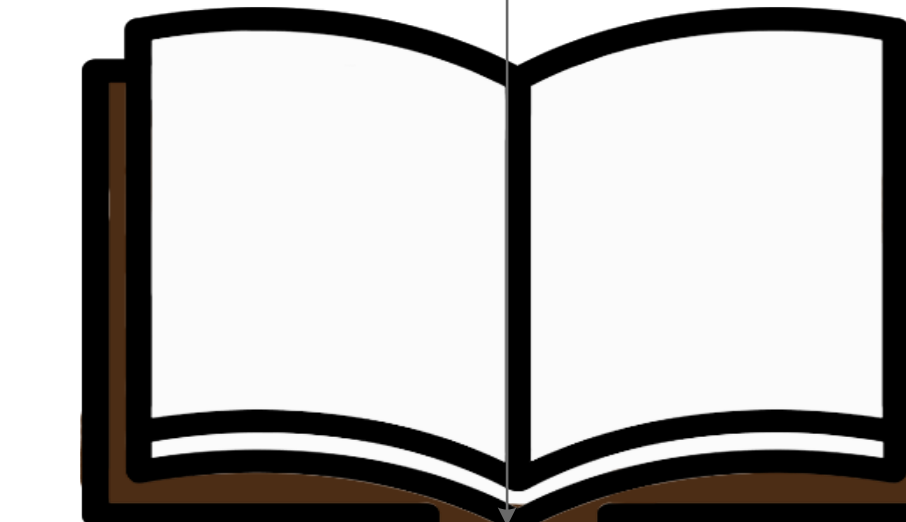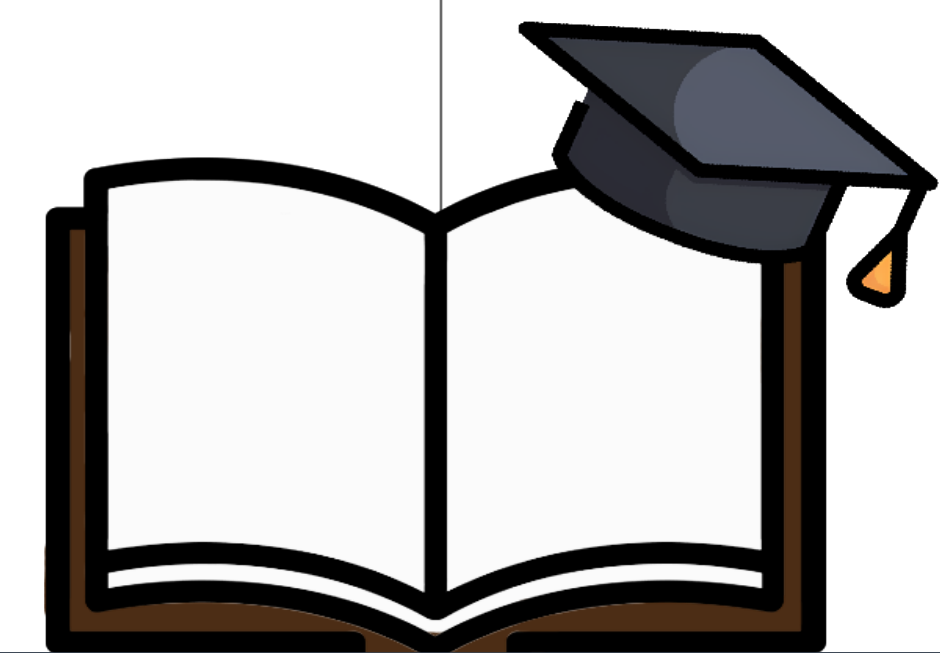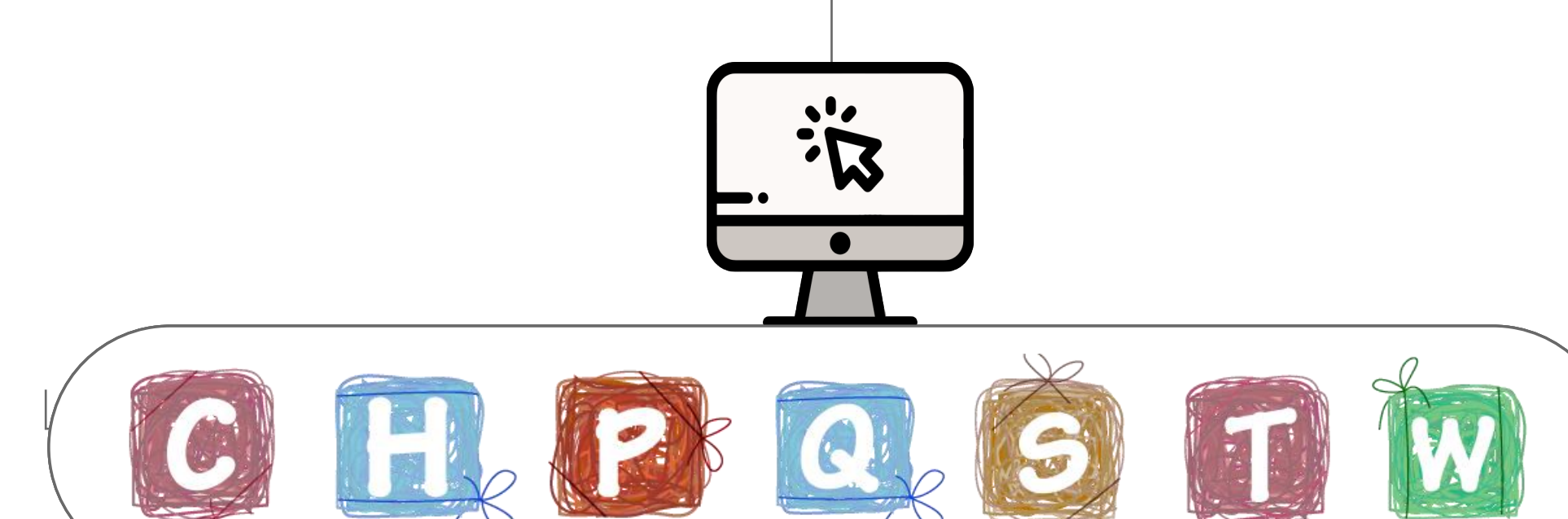
CPPU Manager

Placement Administrative Assistant

Graduate Placement Coordinator

C H P Q S T W

Master of Science in Nursing
- MSc. Nurse Practitioner (MN-NP)
- MSc. Clinical Nurse Specialist (CNS)
- MSc. Health Leadership & Policy (MHLP)
- Primary Care Networks (PCN)
- Student Placement Agreement Updates
- Graduate Nurse Interschool (NIS)

Graduate Program
- Student Placement Agreements
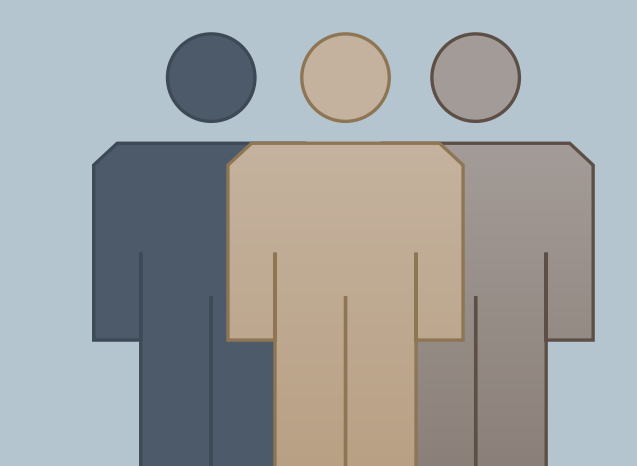- Placement Prerequisites
- HSPnet Placement Negotiation
- Nurse Interschool (NIS)
- PCN/MD/HA Student Placements
- Placement Assignments
- Preceptor Recruitment
- Preceptor Honoraria Payments
- MSN and MHLP Placement Organization
- Placement Requests (HSPnet)

Undergraduate Placement Coordinator

C H P Q S T W

Undergraduate Program
- HSPnet and Practice Placement Negotiations
- Placement Assignments and Requests (HSPnet)
- Student Practice Information Sessions
- Student Practice Education Core Orientation (SPECO)
- Practice Prerequisite Management
- Master Class Placement Sheet (MCPS)
- Provincial Violence Prevention (PVP) Training
- BC Provincial Practice Education Guidelines (PEGs)
- Nurse Interschool (NIS)
- 4th Year Renewals

Practice Education Coordinator

C S T W 2
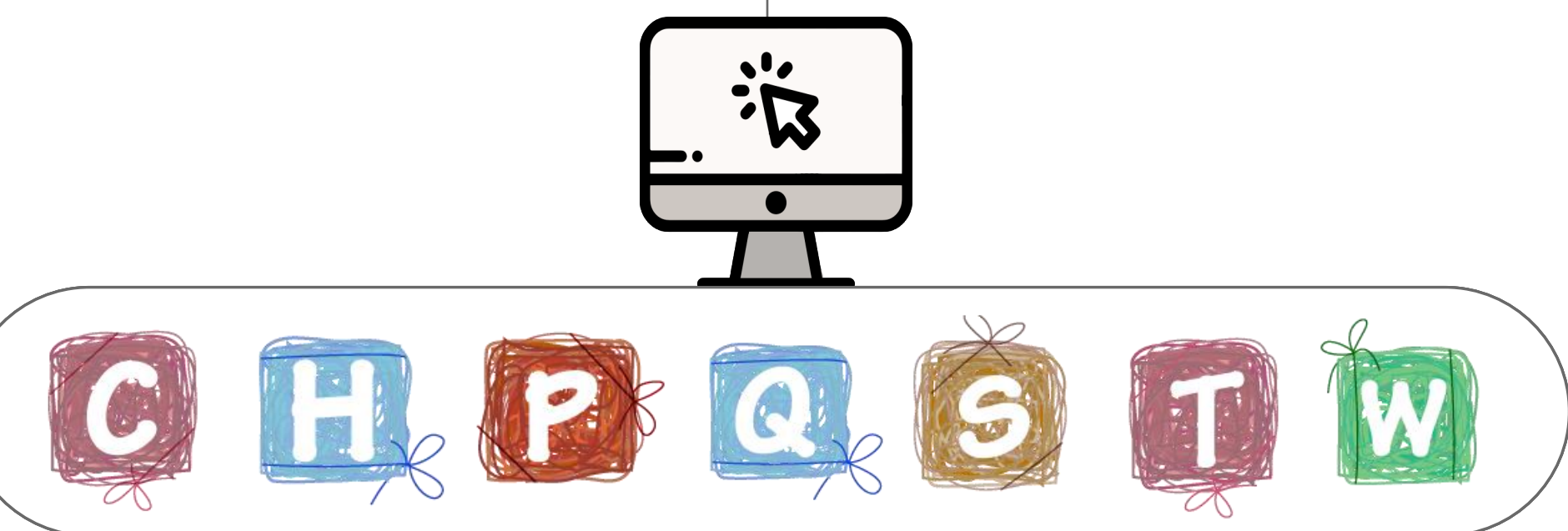
Jointly with

UBC Legal & Safety Risk Services
- Student Practice Affiliation Agreements (SPA)

HR / Finance
- NPE Recruiting
- FTE Calculations/Verification
- NPE Contracts
- NPE HR Onboarding
- NPE Orientation and Support
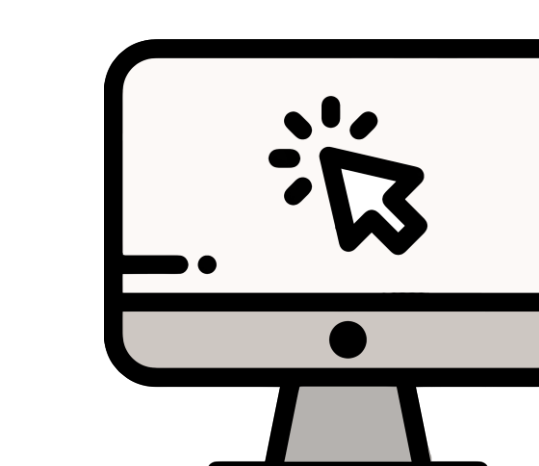- Professional Development Sessions
- Parking and Management Reimbursement

Collaboratively with

UBC Student Services
- New Student Admissions
- Program Prerequisites
- SHS Immunization Renewals
- Criminal Record Checks (CRC)
- ESN (LOGS/BCE NM Form 10.1)
- Out of Sync (OOS) Student Management
- NPE Evaluations
- Practice Photo Sheets

Practice Partners
- Provincial Health Services Authority (PHSA)
- Vancouver Coastal Health Authority (VCHA)
- Fraser Health Authority (FHA)
- Providence Health Care (PHC)
- Community Practice Partners
- Vancouver Island Health Authority (VIHA)
- Northern Health Authority (NHA)
- Interior Health Authority (IHA)
- Out of Province Practice Partners

Systems

- C — Canvas Document Shell
- H — HSPnet
- P — PebblePad
- Q — Qualtrics
- S — SharePoint
- T — TeamShare
- W — Workday (HR & Student)
- 2 — CARE 2.0 (Canvas)