

UBC School of Nursing Policy	Approval Date: July 2017
	Date of last revision: July 2017; Sept 2021
Title: BSN Missed Practice Learning Experiences	
Responsible Executive: Associate Director, Undergraduate Program	

Purpose:

This policy applies to students entering and/or completing courses in the BSN Program approved by UBC Senate in February 2017.

Professional nursing is committed to the provision of safe, competent, ethical care in accordance with the BC College of Nurses and Midwives (BCCNM) *Professional Standards for Registered Nurses* and the Canadian Nurses Association *Code of Ethics for Registered Nurses*. Educational experiences occur in a variety of practice contexts and are designed to develop nursing competencies in a purposeful manner on an ongoing basis.

Nursing practice competence involves knowledge, skill, attitudes, and judgment. Attaining competence in practice requires that students actively engage in all planned practice learning experiences throughout the program. Practice and laboratory learning experiences are designed to enable students to achieve the BCCNM *Competencies in the Context of Entry-Level Registered Nurse Practice in British Columbia*. Any missed practice learning experiences can interfere with adequate development and assessment of student competencies (knowledge, skill, attitudes, judgment) and jeopardize successful completion of the required course outcomes.

To support practice learning, the UBC School of Nursing BSN Curriculum specifies the number of practice hours in each practice course and competencies a student must complete to be successful. As a BCCNM approved program we have a professional responsibility to certify that students have met these practice competencies at graduation.

Scope of Application:

This policy applies to all students completing a course with a practicum or skills lab component.

Policy:

- a. Students are required to attend all nursing practice and laboratory learning experiences.
- b. Students who will be absent for practicums or labs are expected to notify the clinical instructor/preceptor and/or Course leader/Practice Course Leader by leaving a telephone or e-mail message before or on the day of the scheduled lab or practice learning experience (i.e. practicum), and by submitting an academic concession request into the Academic Concession Request System [ACRS] .
- c. A student who is absent will provide an ACRS application. A medical certificate or other supporting evidence for the absence is not required unless specifically requested.

- d. A failing grade will be given to the student when missed practice learning and/or lab practice experiences preclude the student from demonstrating attainment of required competencies and/or the ability of clinical faculty to adequately assess practice competencies at the expected level.
- e. Persistent missed practice learning experiences may jeopardize the students' successful completion of the practice or lab course.

Processes and Procedures:

- a. Student absences from practice learning experiences are entered into the student's electronic practice file. by the Clinical Instructor under the oversight of the Practice Course Leader. Missed practice learning may include missed simulated or virtual learning experiences offered in practice courses.
- b. In the event that a student misses nursing practice experiences, the student is required to meet with the clinical instructor or Practice Course Leader to establish learning goals that support ways to make up the missed learning experience. If patterns of missed practice learning persist, a separate learning plan is established to facilitate the student's ability to demonstrate achievement of the practice learning objectives. Using learning experiences relevant to outcomes, a plan for replacement of missed practice learning experiences will be developed. (Refer to Resource Guide for Remediating Practice Learning for further details)
- c. Student absences from practice learning are tracked during each practicum and patterns of absence are discussed at the Progressions Committee level. Absences are documented in students' electronic practice file.
- d. The Progressions Committee, through Program Coordinator(s), tracks students' missed practice learning experiences and gives direction to how the student may need to remediate (make up) the missed learning experiences in order for the student to progress.
- e. Time for make-up practice learning activities [i.e. practicums] will be scheduled on the term schedules and students are responsible to be available for these dates as needed.
- f. Time for missed lab learning activities will be scheduled throughout the term as needed and students are responsible to be available for these sessions as scheduled
- g. Students who miss practice and lab learning make-up experiences as scheduled will be charged an hourly rate of \$50 for rescheduling make-up lab time.
- h. Failure to make up missed practice and lab learning experiences as required may affect the student's academic standing in the program and will affect the student's preceptorship placement in Term 5.

Related Policies:

- *School of Nursing Policy: Challenges in meeting Clinical Practice Competencies*
- *School of Nursing Policy: Progression and Advancement in Undergraduate Program*
- *School of Nursing Policy: BSN Professional Conduct*
- *School of Nursing Policy: Request for Missed Clinical Time for Professional Development*

- *UBC Policy: Student Conduct and Discipline UBC Academic Calendar 2016 - 2017*

Resources:

BSN Program Academic Concession Request Form (In-Term Work):

<https://nursing.ubc.ca/undergraduate-learning/support-bsn-students>

<http://nursing-acrequest-2019.sites.olt.ubc.ca/>

*Resource Guide is in development. Please contact the BSN Program Coordinator or Associate Director Undergraduate Program should you have any questions while the Resource Guide is in development.