

UBC School of Nursing Policy	Approval Date: July 2017
	Date of last revision: Sept 2021
Title: Requisites for BSN Clinical Practice Education	
Responsible Executive: Associate Director, Undergraduate Program	

Purpose:

This policy applies to students entering and/or completing courses in the BSN Program approved by UBC Senate in February 2017.

The UBC School of Nursing (SoN) places nursing students in practice sites as part of the BSN program. There are requisites, set in accordance with practice partners regulations and requirements, that must be met prior to entering the clinical sites to ensure patient and student safety. These activities and requisites are normally considered part of practice learning time and are specified in the admission guidelines and welcome letter, the course syllabi, information regarding requisites for practice learning sent to students from the Clinical Practice and Placement Unit (CPPU) [i.e. the Health Authority Handbook]. Requisites to engage in practice education are any requirements of the School and/or the Health Authority where students are placed. These requisites must be completed prior to the start of any practice learning experience and/or periodically throughout the program.

Scope:

This policy applies to all students entering or practicing in practicums in the BSN program.

Policy:

- a. Students must complete specific requisites prior to practice education placements and maintain currency as listed in communications to students regarding practice learning.
- b. Requisites for practice learning are subject to change and it is the student's responsibility to be familiar with and up to date with the current requirements. For example, requisites can change under (but not limited to) the following:
 - i. When there are requirements deemed necessary for safe practice by the SoN.
 - ii. When there are new requirements set by the Health Authorities and other practice partners.

Processes and Procedures:

- a. The Undergraduate Program Committee (UPC) reviews practice requisites and ensures integration with the BSN Program requirements.
- b. The policy is operationalized by Practice and Laboratory Course Leaders in collaboration with the Program Coordinator and the SoN Clinical Practice and Placement Unit (CPPU).
- c. The CPPU notifies students regarding the requisites for practice learning at the beginning of each practice course and as necessary when requirements change.

- d. Students entering practice must be adequately prepared and oriented to their practice settings to ensure safe integration of students into practice settings. Students will identify workplace health and safety policies and procedures to protect themselves, patients, and families.
- e. Where indicated, due dates to submit practice pre-requisites as per the CPPU notification and guidelines must be met.
- f. Students cannot enter practice settings if they fail to meet the requirements as set forth. This will delay their practice learning experience and potentially impede their ability to meet the course learning objectives to successfully pass the course.
- g. The requirements for practice as set by the SoN and by Health Authority placement settings vary over time and are subject to change. While the requirements may be generally applicable across settings there may be additional or variations of requirements for different practice settings. Students may occasionally be required to meet additional requisites for practice not specifically listed, for example glucometer training. All requisites are guided by the principles stated in this policy and the SoN will communicate additional requirements as they arise.

Related policies:

- *Grading of Practice Learning Experiences*
- *Challenges in Meeting Practice Competencies*
- *BSN Missed Practice Learning Experiences*
- *Use of Digital Information-Sharing Technology in Clinical Practice Experiences*

Resources:

Health Sciences Placement Network (HSPnet), (n.d.)

<https://hspnetc.bcit.ca/HSPnet/default.aspx>

Student Practice Education Core Orientation (SPECO) : online core orientation for ALL students and faculty who are accessing the following health authorities for practice education experiences: PHSA, Fraser Health (FH), Vancouver Coastal Health (VCH) and Providence Health Care (PHC).

See: SPECO Checklist [http://www.vch.ca/for-health-professionals/education/student-practice-education/student-practice-checklist-\(speco\)](http://www.vch.ca/for-health-professionals/education/student-practice-education/student-practice-checklist-(speco))